

**APPROVAL & REVISION HISTORY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Release Date | Expiration Date | Rev | Revised By | Revision Description |
|  | None | 1 | J.Carrillo | Initial Document |

TABLE OF CONTENTS

[1. Purpose](#_30j0zll)

[2. Definitions](#_1fob9te)

[3. Attendance](#_3znysh7)

[4. Minutes](#_3dy6vkm)

[5. Certification](#_1t3h5sf)

TABLE OF FIGURES

[Figure 1 Director Attendance (4 is the minimum required for a quorum)](#_2et92p0)

[Figure 2 Staff and Guest Attendance](#_tyjcwt)

# Purpose

These are the minutes for the meeting of the Board of Directors held on August 31, 2016 located at the Principal Office.

# Definitions

|  |  |
| --- | --- |
| **Term** | **Definition** |
| LGBT | Lesbian, Gay, Bisexual, Transgender |
| SD | San Diego |
| ED | Executive Director |
| PSP | Policy and Strategic Planning Committee |
| BD or BDC | Board Development Committee |
| BPC | Balboa Park Centennial Committee |

# Attendance

**Figure 1 Director Attendance (6 is the minimum required for a quorum)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Present** | **Absent** |
| Bianca Burt | Co-Chair | X |  |
| Jaime Carrillo | Secretary | X |  |
| M. Verdeflor | Treasurer | X |  |
| Nenette Agulto | Director | X |  |
| Brett Granfield | Director | X |  |
| James Seal | Director | X |  |
| Lynne Barnes Wallace | Director | X |  |
| Jeri Dilno | Emeritus | X |  |

C Leave of absence

2 Via telephone

**Figure 2 Staff and Guest Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Present** | **Absent** |
| Stephen Whitburn | Executive Director | X |  |
| Craig Knutsen | South Bay Pride Treasurer | X |  |
| Joe Burke | South Bay Pride ED | X |  |

# Minutes

B. Burt called the meeting to order at 6:15 PM

P Jackson read the mission and vision statement

**J. Carrillo made a motion to amend the agenda and give staff time to speak. Seconded by Nenette Agulto. Without objection motion carried.**  
  
Staff provided feedback on employee situation.  
  
M Verdeflor arrived at 621 PM

Staff left the room at 623 PM  
  
Entered executive session at 624 PM  
  
Exited executive session at 7:31 PM.

D. Moore left.

An ad hoc committee was created to address transition: M.Verdeflor, J Dilno, J Carrillo and L Barnes- Wallace to be chaired by J Dilno.  
  
There was an update on the 2015 audit.

AIDS Walk is on 9/24/16.

The meeting was adjourned at 7:54 PM.

Certification

I certify that these are the true and correct minutes of the Board of Directors Meeting held on August 31, 2016.

|  |  |
| --- | --- |
|  |  |
|  | **Jaime Carrillo**  Secretary of San Diego LGBT Pride |